

## **How to Submit a Proposal**

Please help EFA envision the purpose and audience for your book project by writing a proposal that includes the following elements. EFA's goal is to understand how your book could make an important, unique contribution to your field.

Begin your proposal by explaining the overall objectives and significance of the book project in a detailed statement of purpose (1-3).

In writing your statement of purpose, please respond to the following questions:

- Name of author(s)/editor(s)?
- If edited book, include a list of contributors/affiliations.
- Who is your potential audience of this book?
- How could the book be marketed?
- How do you expect readers to make use of this book?
- How does the book extend current knowledge in your field of study?

In addition to your statement of purpose, please add:

An outline of the book that provides a short narrative description of each chapter. For edited book, provide a list of the chapter titles or topics that will be covered.

A resume or curriculum vitae for the authors(s) or editor(s).

Two sample chapters or section if available.

The proposal should be Emailed to ([educationforatoz@gmail.com](mailto:educationforatoz@gmail.com)) or mailed to:

EFA

PO Box 15147

Irvine, CA 92614-5147

We appreciate your interest in our program and look forward to your proposal soon.